

Information Procurement Negotiator

Fulltime – Location Amsterdam, Cardiff, Cologne

In our organisation we are looking for an Information Procurement Negotiator.

Unit Description

Group Buyer Underwriting (GBU) is a central support department serving worldwide Risk Services units and their multiple country operations, and the Chief Risk Officer.

GBU's mission is to ensure that our worldwide buyer underwriting practices are aligned with our corporate targets and delivers a high quality service to all customers

The key roles of GBU are:

- Advice and management information to support steering of Risk Services strategy
- Provide Risk Services with tools, business information and system support to execute underwriting strategies
- Financial planning for Risk Services and the CRO
- Lead and participate in cross-functional innovation projects to help achieve corporate objectives

We are looking for someone who:

- Has an interest, knowledge and/or experience in the business information sector
- Is adept at understanding and meeting customer needs, building relationships with strong communication skills paired with a keen understanding of operations, data and technology
- Will develop relationships with business information suppliers including negotiation of terms and service agreements at country, regional or worldwide level
- Has strong inter-personal and negotiation skills, enjoys working with collaborating within a dedicated Information Procurement team

Job Description

Your main responsibilities are to:

- Ensure the supply of all Business Information for Risk Services/Credit risk underwriting in global markets
- Negotiate and contracts with suppliers (existing and new) on an ongoing basis and keeps up-to-date on new services and providers that are available in the market, including open source data and technology tools.
- Conduct market reviews to benchmark information products on the area of responsibility
- Achieve cost-quality-coverage-speed balance to ensure value for money information services are delivered across the Company.
- Be actively involved in developing and maintaining procurement guidelines and tender procedures.
- Optimise information procurement procedures and the on-going review and improvement of those procedures.
- Check receipt of purchased services and goods and finally, authorises payment in co-operation with the Finance Departments.
- Share own interest in new and emerging technologies with a view to how these may be implemented to improve our information services
- Consider automation possibilities in all activities, including contracted services, delivery methods and supplier selection

Knowledge, Skills and Experience

- Energized and ambitious
- Ability to translate a vision into reality
- Business understanding on general level

- Good communication skills: From giving and receiving feedback to presentation skills (oral and written),
- Understanding of legal framework in the context of contract management,
- Meticulous, with attention to detail
- Fluency in English is required, verbally and written. (Almost all communication inside and outside the department will be in English)

Nice to have:

- Interest in data ingestion, data transformation, and related technologies used to collect, process, and enrich business information.
- Understanding of APIs, data feeds, and system integrations, including how external data providers deliver information into enterprise platforms.
- Awareness of data quality, data flow, and automation concepts that support the efficient delivery of business information services.
- Curiosity about emerging data technologies and their potential application in information procurement, supplier evaluation, and underwriting support processes.

What we offer

- A great and challenging place to work: International, dynamic, transparent, informal
- An environment for our people where they can realise professional growth
- Attractive terms of conditions: salary in line with market conditions, 13th month, variable pay scheme, pension scheme etc.

Our Organization

Atradius provides trade credit insurance, surety and collections services worldwide through a strategic presence in 50 countries. Atradius has access to credit information on 200 million companies worldwide. Its credit insurance, bonding and collections products help protect companies throughout the world from payment risks associated with selling products and services on trade credit.

Interested?

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