AI & Innovation Governance Intern

Artificial Intelligence is rapidly changing how large organisations operate, make decisions and deliver services. At Atradius, the AI & Innovation area within ITS helps the organisation explore and adopt AI in a responsible, controlled and value-driven way. We are looking for a **Student Intern to join the AI & Innovation team for a period of 6 to 12 months**, supporting the governance and coordination of AI initiatives across Atradius. This is not primarily a software development internship. It is an opportunity to gain practical experience of **how AI is governed and introduced within a large international enterprise**, working at the intersection of technology, business, risk, governance and organisational change. You will gain first-hand exposure to the **AI Steering Board (AISB)**, AI use cases from across the organisation, and the processes through which proposed AI solutions are assessed, governed, monitored and communicated.

In this position your key responsibilities will be:

- **Support AI Steering Board governance**, including preparing meeting materials, agendas, presentations and supporting documentation.
- **Coordinate with business and technology stakeholders** to gather information and support the effective operation of AI governance processes.
- **Maintain and improve the AI Registry**, helping ensure that information about AI use cases, ownership, status, decisions and follow-up activities remains complete and up to date.
- **Track actions and decisions** arising from AI Steering Board and related governance meetings and follow up with stakeholders to support timely completion.
- **Prepare presentations and management materials**, transforming information about AI use cases, governance activities and developments into clear PowerPoint slides and concise summaries.
- **Help improve governance processes**, templates and ways of working by identifying opportunities to make AI governance simpler, clearer and more effective.
- **Learn about enterprise AI**, including how organisations balance innovation and business value with areas such as security, data, architecture, risk, compliance and responsible AI.

What qualifications should you have?

Required qualifications

The ideal candidate will:

- Be currently studying towards, or recently have completed, a **Bachelor's or Master's degree**.
- Have a background in **Business Administration, Business Management, Information Management, Technology, Computer Science, Digital Business**, or a related field.
- Have a genuine interest in **Artificial Intelligence and its impact on businesses and organisations**.
- Be organised and comfortable keeping track of multiple activities, actions and stakeholders.
- Have good written and verbal **English communication skills**.
- Be able to turn information into **clear, concise written communications and presentations**.
- Have practical experience with standard Microsoft 365 applications, particularly **PowerPoint, Excel, Word, Teams and effective use of Copilot**.
- Be curious, proactive and willing to learn in an international corporate environment.

Other qualifications

It would be an advantage if you:

- Are interested in how **technology, business strategy, governance and risk management** come together in practice.
- Have some familiarity with generative AI tools or concepts, although deep technical AI knowledge is **not required**.
- Enjoy analysing information and bringing structure to complex or ambiguous topics.
- Are comfortable communicating with people from different business and technology backgrounds.
- Have an interest in areas such as responsible AI, digital transformation, technology governance or innovation management.

What will you learn?

During the internship you will gain practical insight into:

- How a global enterprise evaluates and adopts new AI technologies.
- How real AI use cases move from **business ideas to assessment, approval, delivery and ongoing monitoring**.
- The role of governance in balancing **innovation, business value, technology, risk and regulatory requirements**.
- How different functions including technology, business, architecture, security, data, risk and compliance interact when new technologies are introduced.
- How to communicate technology topics clearly to business and management audiences.
- The practical difference between experimenting with AI and **operating AI responsibly at enterprise scale**.

What do we offer?

- A dynamic, international and challenging work environment
- Training and support to reach your full potential including the opportunity for continuous professional development
- A competitive internship allowance
- Challenging tasks with individual development and training opportunities

Atradius

The Atradius Group provides trade credit insurance, surety and collections services worldwide, and has a presence through 160 offices in 52 countries. The products offered by Atradius protect companies around the world against the default risks associated with selling goods and services on credit.

At Atradius, we believe in personal development and the Growth Mindset. Our Culture is based on teamwork, reliable accountability, constantly improving and unrivalled service. Read on more on our Career site: https://careers.atradius.com/en/careers.

Equal opportunities for all

The success of our organisation stands with the quality of our people and the ideas they have. Insights and innovative solutions for our customers are the result of an interplay of cultures, knowledge and experience. That is why diversity is extremely important to Atradius. To ensure that all colleagues within Atradius can develop their qualities, we promote an inclusive culture in which everyone feels involved and valued. We encourage and welcome everyone to apply to our positions.