

Content & Editorial Operations Intern

We are looking for an intern to join the Content Team within Group Marketing & Communications (GMC) at Atradius, one of the world's leading credit insurers. The Content Team creates and distributes high-quality content that helps position Atradius as a trusted voice on topics such as trade credit insurance, credit management, payment practices, economic developments, industry trends, sustainability and international trade.

Working closely with experts and colleagues from across the business, the team transforms specialist knowledge into relevant, engaging and accessible content for both internal and external audiences.

The role

As part of the GMC Content Team, you will support the creation, editing, publication and promotion of content across a variety of channels and audiences.

Working closely with colleagues and subject-matter experts from across Atradius, you will help transform specialist knowledge into clear, engaging and accessible content for both internal and external audiences.

This hands-on role combines content creation, editorial operations, stakeholder coordination and digital publishing, offering practical experience across the full content lifecycle, from idea generation and content creation through to publication, promotion and performance monitoring.

This is a full-time internship position (40 hours per week) for a period of 6 to 12 months, based in Amsterdam. Please note that this internship is open to candidates who are already residing in the Netherlands and have the legal right to work here for the duration of the internship.

Main responsibilities

- Supporting the day-to-day operations of the Content Team, including administrative and organisational tasks
- Coordinating publication schedules and working with internal stakeholders to meet deadlines
- Preparing content for publication across digital platforms
- Curating and sharing relevant business, economic and industry news through Atradius' employee advocacy platform
- Editing content, including articles, interviews, video scripts and short-form digital copy
- Reviewing content for accuracy, clarity, consistency and adherence to editorial standards
- Managing content assets, images and supporting materials in line with brand guidelines
- Maintaining content calendars, workflows and editorial planning tools
- Working with subject-matter experts across Atradius to gather, review and validate content
- Monitoring published content and assisting with reporting and performance tracking
- Supporting the promotion and distribution of content through internal and external communication channels
- Supporting wider GMC initiatives and special projects when required

What we are looking for

- Currently studying towards, or recently graduated from, a degree in Communications, Marketing, Business, Media Studies, Journalism or a related field
- Strong writing skills in English and an interest in storytelling and content creation
- Interest in business, economics, international trade and corporate communications
- High motivation, independent thinking, a proactive approach and a hands-on, problem-

solving mentality

- Excellent attention to detail and organisational skills
- Comfortable managing multiple tasks and deadlines simultaneously
- Strong interpersonal and stakeholder management skills
- Ability to work independently while also collaborating within an international team
- Intercultural awareness and sensitivity when working with colleagues from different countries and backgrounds
- Experience with content management systems, social media platforms or digital publishing tools is an advantage but not essential
- Additional languages are a plus

What we offer

- An international working environment at Atradius headquarters in Amsterdam
- Exposure to corporate communications, content strategy and digital publishing
- Hands-on experience across the complete editorial workflow
- The opportunity to work with experts from across the business
- Coaching and development opportunities tailored to your learning goals
- Flexible hybrid working
- Monthly internship allowance

Equal opportunities for all

The success of our organisation stands with the quality of our people and the ideas they have. Insights and innovative solutions for our customers are the result of an interplay of cultures, knowledge and experience. That is why diversity is extremely important to Atradius. To ensure that all colleagues within Atradius can develop their qualities, we promote an inclusive culture in which everyone feels involved and valued. We encourage and welcome everyone to apply to our positions.

I am Atradius! - Do you want to know who we are?

You can get to know your colleagues

here: <https://www.youtube.com/watch?v=NnsgT04OpTU&t=4s>

Atradius is a global provider of credit insurance, bond and surety, collections and information services, with a strategic presence in over 50 countries. The products offered by Atradius protect companies around the world against the default risks associated with selling goods and services on credit. Atradius is a member of GCO, one of the largest insurers in Spain and one of the largest credit insurers in the world.

You can find further information on our website: <https://group.atradius.com>